



Allendale, Hampton, Jasper Regional Library Board of Trustees

Estill Public Library

100 Peebles Ave N. Estill, SC 29918

Tuesday, April 13, 2026 at 5:00pm

MEETING MINUTES

1) Welcome

2) Call to Order and Determination of Quorum

The quarterly regional board meeting was called to order at 5:00pm by Sandi Vito, chair. Trustees in attendance were Sandi Vito [Jasper], Kimberly Thomas, vice-chair [Hampton]; Julie Mikols, treasurer [Jasper], Glenice Watts [Jasper], Dawn Winn [Hampton]. Staff members Sena Loyd, Abigail Barna-Ashely, and Kelsey Boone were also in attendance.

3) Executive Session

4) Approval of Previous Meeting Minutes

- a. Tuesday January 13th 2026

Glenice Watts moved to approve with amendments, Dawn Winn seconds. Passed 5-0-0.

5) New Business

- a. July FY2027 Contingent Budget Approval – Operating Expenses Not to Exceed \$25,000;
Staff Local Costs Not to Exceed \$45,000; Staff State Aid Cost Not to Exceed \$17,000

Julie Mikols moved to approve, Kim Thomas seconds. Passed 5-0-0.

- b. Database and Subscription Content Renewals

Move to keep WSJ, eliminate Newsbank, eliminate Ancestry, add \$5,000 in Hoopla and maintain Libby at current year spending. **Glenice Watts moved, Dawn Winn seconds. Passed 5-0-0.**

- c. Summer Hours for Allendale County Library, Estill Public Library, Hampton County Library, Pratt Memorial Library, Hardeeville Community Library.

Kim Thomas moved, Julie Mikols seconds. Passed 5-0-0.

- d. Policies for Digital Fiscal Approvals and Record Keeping

Dawn Winn moved, Glenice Watts seconds. Passed 5-0-0.

6) Old Business

- a. Finance Committee, Budget and Audit
 - i. FY2026 Budget and Finance Committee Review

Finance committee approved purchase of self-checks for Hardeeville and Pratt, will be partially if not fully paid from by Friends of the Library funds.

- Projected to end year with total of \$310,201.33

Final Approved 7.14.2026

ii. FY2026 Augmented Budget Approval

1. Grant Budget

- a. \$11,500 Hampton County story walk, no grant match required.
- b. \$6,000 LSTA Summer Learning Grants from State Library
- c. \$3,000 LSTA Plant the Seed Grants from State Library

Sandi Vito moved to approve the budget as amended, Kim Thomas second. Passed 5-0-0.

Sandi Vito moved to approve if there are additional current year local funds that they would be invested into digital collections, Julie Mikols seconds. Passed 5-0-0.

b. Director and Officer Insurance

Finance committee authorized to purchase for about \$5700.

7) Reports

a. Director Report

Strategic plan reporting for red, yellow, orange, green action.

b. Deputy Director, Community Engagement Report

Huge increases in library cards and circulation!

8) County Reports

Jasper – Pratt Memorial Library reopening was amazing. Everyone was so happy, very well attended event. Kim even brought Rep. Bill Hager!

9) Announcements

- a. Next Meeting – Tuesday, October 13, 2026 at 5:00pm Estill Public Library

10) Public Comment: Members of the public wishing to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments shall be limited to three minutes per person and the person wishing to speak should sign the sheet provided by the secretary prior to the beginning of the meeting.

No members of the public were present.

11) Adjournment