



MEETING MINUTES

1) Welcome

2) Call to Order and Determination of Quorum

The quarterly regional board meeting was called to order at 5:00pm by Sandi Vito, chair. Trustees in attendance were Sandi Vito, chair; Julie Mikols, treasurer; Glenice Watts, Emerson Wiles, Frances Chavous and Dawn Winn (arrived at Item 4). Staff members Sena Loyd, Abigail Barna-Ashely, and Kelsey Boone were also in attendance.

3) Approval of Previous Meeting Minutes

a. Tuesday, July 8, 2025 at 5:00pm

Minutes for the July 8th meeting not yet available. Deferred for approval until January 2026 meeting.

5) Old Business

c. 2026 Calendar

Director Loyd presented a 2026 calendar with increased staff training throughout the year including some county specific training to ensure libraries are still open for patrons. Holidays were also presented with slight modifications to previous years following the State of South Carolina.

Julie Mikols motioned to approve the 2026 calendar, Emerson Wiles seconded. Passed unanimously 5-0-0

d. Directors and Officer Insurance

Update on risk assessment from Liberty Mutual as a potential carrier. Board members want to make sure that the Regional Board and County Library Board members would be covered. No vote taken, will bring quotes to Finance Committee.

7) Reports

Written reports included.

4) New Business

a. Bookmobile Update, Presentation and Discussion

Outreach services or service extenders have been very successful for AHJ Regional Library. These services include not only the bookmobile, but our presence at festivals, job fairs and school events. Director Loyd presented three options related to service extenders including the bookmobile. The first

Final Approved 1.13.2026

included a full refresh of the bookmobile including investing significant library savings into the project. The second included investing just enough in the bookmobile to get by for now, while also bringing on board the “Literacy Lander” Impact Grant from LSTA funds. The third included liquidating the bookmobile to recover as much value as possible along with one of the library mini vans, while also bringing on board “Literacy Lander” Impact Grant from LSTA funds.

b. Impact Grants Presentation and Discussion

Frances Chavous motioned to approve Option 3, which included liquidation of one of the library mini vans and the current 2007 freightliner bookmobile and adopting a smaller more agile commercial van along with a single mini van, Julie Mikols seconded. Passed unanimously 6-0-0

5) Old Business

a. Strategic Plan Review

Director Loyd presented the strategic planning process up current, this included working with USCB, surveying selected community members, board members, staff and patrons while also hosting a retreat on September 27, 2025 to review the findings and materialize our thoughts around a unifying theme for the strategic plan. The theme that became apparent was “Community Engagement”. Additional work will be done to reach more patron, future patrons and specifically dive into some issues with volunteer focus groups. Draft OKRs were presented which included stretch goals such as increasing the number of active patrons significantly and thinking through innovative programming and strategic placement of tools for patrons. Board members provided feedback to be included in the final strategic plan presentation in January, and asked Director Loyd to send a poll to prioritize OKRs so staff know where to focus initial activity.

Glenice Watts motioned to approve the proposed mission statement and vision statement, Frances Chavous seconded. Passed unanimously 6-0-0

b. Finance Committee

i. South State Bank Letter Approval

Frances Chavous motioned to approve adding current officers and administrative staff to the South State Bank accounts and removing old signatories, Glenice Watts seconded. Passed unanimously 6-0-0

ii. FY2025 End of Year Review

iii. FY2026 Budget and Finance Review

Budget documents provided, Finance Committee chair Mikols discussed end of year balances and 2026 budget year expenditures. Provided insight that Finance Committee and staff are working through QuickBooks Online differences from the original.

iv. Audit Update

Finance Committee chair Mikols provided an update that auditors would be at the Allendale County Library on Monday October 20th to perform onsite audit.

- c. 2026 Calendar [Taken out of order, see above]
- d. Director and Officer Insurance [Taken out of order, see above]

7) Reports

- a. Director Report – Written Report Provided
- b. Deputy Director, Community Engagement Report – Written Report Provided

2026 is 85 years of service to our three county system.

8) County Reports

9) Announcements

- a. Next Meeting – Tuesday, January 13, 2026 at 4:00pm Estill Public Library

10) Public Comment: *Members of the public wishing to address the Library Board of Trustees may come forward and speak on any topic that is relevant to or within the authority of the Library Board. The Board respects the right of citizens to present differing opinions and views. Comments shall be limited to three minutes per person and the person wishing to speak should sign the sheet provided by the secretary prior to the beginning of the meeting.*

No members of the public were present.

11) Adjournment 6:32pm