

HAMPTON COUNTY LIBRARY BOARD OF TRUSTEES
REGULAR MEETING

Hampton County Library
12 Locust Street E., Hampton, SC 29924
January 22, 2026, at 5:00 pm

- 1) Emerson called the meeting to order at 5:05pm. Attendees: Emerson Wiles, Dawn Winn, Allan Kircher, Dwana Doctor, Kimberly Thomas, Sara Coppola, Sena Loyd, Abigail Barna-Ashley, Kelsey Boone.
- 2) Approval of Previous Meeting Minutes.
 - a. Thursday October 23, 2025. Did not have minutes to approve.
- 3) New Business
 - a. Staffing Update. Deputy Director Barna-Ashley provided the update that Kelsey Boone, our Marketing and Outreach Manager, is serving as Estill Public Library Branch Manager after the departure of the previous Branch Manager.
 - b. Information provided about the Naming Spaces, Programs and Donor Recognition Policy passed by the AHJ Regional Library Board. Directly in relation to the Pratt Memorial Library and allowing the Counties and Regional Boards to accept donations related to names spaces and programs.
- 4) Old Business
 - a. Hampton Library Board Funds. Dawn Winn reported that the Hampton County Board is no longer receiving paper bank statements following the transition to electronic statements. Hampton County Board account statements are accessible through the Allendale Hampton Jasper Regional Library's online banking portal. Executive Director Loyd confirmed that electronic statements will be emailed to board members to ensure continued access.
 - i. Estill Public Library Discussion. Following the funding of the front desk project at the Hampton County Library, the Hampton County Board expressed interest in supporting a project at the Estill Public Library. Kelsey Boone will collaborate with Director Loyd to develop an engaging project concept, such as a Maker Space, for consideration.
 - b. Strategic Planning & Technology Plan. Discussion focused on staffing and training goals and objectives outlines in the Strategic Plan. Program metrics in the plan will emphasize the number of programs at each library per week rather than program content. Director Loyd reported that our current library hours are not effectively meeting needs of key population. A proposal to

extend summer hours will be developed in the coming months and presented to the board at the next meeting. Staff will also strive to optimize shelving by weeding overfilled shelves and purchasing newer material. Director Loyd also discussed plans to expand outreach efforts in Hampton County through increased use of the Literacy Lander.

c. Financial Review

- i. FY2025 Audit provided.
- ii. FY2025 Budget provided, including all counties due to formatting and will likely remain.
- iii. Director Loyd shared that the Hampton County Council requested a budget presentation for AHJ's annual budget request. Director Loyd ran through the presentation with the Hampton County Board so they are aware of what will be shared.

5) Reports

- a. Hampton County Library Branch Managers Report provided in the packet, number of programs, library cards, etc.
- b. Estill Public Library Branch Managers Report provided in the packet, number of programs, library cards, etc.
- c. Community Engagement report provided in the packet, number of outreach programs, updates on existing projects, developing partnerships, and social media and marketing numbers, etc.
- d. Regional Directors report, no more to report.

6) Executive Session

- a. The Hampton County Library Board entered an Executive Session.