



HAMPTON COUNTY LIBRARY BOARD

Thursday, February 13, 2024

5:00 PM

Hampton County Library

Note: January 23, 2025, meeting postponed to February 13, 2025, meeting due to weather event.

MEETING MINUTES

CALL TO ORDER

The quarterly meeting was called to order at approximately 5:00p.m. by the chair, Emerson Wiles. Trustees in attendance were Emerson Wiles, chair, Sara Coppola, Dwana Doctor, and Dawn Winn. Also in attendance was Chrissy Cook, Branch Manager of the Hampton County Library, Carol Dingle, Branch Manager of the Estill Public Library, Abigail Barna-Ashley, Interim Director and Sena Loyd, Regional Director of the AHJ Public Library System.

APPROVAL OF MINUTES

Minutes for the October 24, 2024, meeting were approved unanimously with no notable changes.

BRANCH MANAGER REPORTS

Estill Public Library

Estill Public Library Branch Manager, Carol Dingle, reviewed library performance metrics for October, November, and December highlighting new library cards issued, computer usage and library programming.

Hampton County Library

Hampton County Branch Manager, Chrissy Cook, reviewed library performance metrics including reference transactions, programs, and patron visits.

INTERIM DIRECTOR'S REPORT

Welcome Sena Loyd

Sena Loyd was welcomed to the meeting as the Regional Director hired to take on leadership for the AHJ Library System.

Hoopla

Hoopla launce in January 2025. Since the launch date, 57 patrons created an account and borrowed a total of 127 items. The average cost per circulation is: \$2.21.

Sprinter Van Grant

The \$50,000 Impact Grant through the Institute of Museum and Library Services was officially approved after initial conditional approval with the requirement of grant revision. Abigail Barna-Ashley has an upcoming meeting to review retailer options.

Annual Survey

An Annual Survey for each individual county and the regional system was completed and submitted evaluating our statistics for the previous FY. Highlights of the survey included an increase in adult registered users, library visits and program attendance.

Personnel Update

Carol Dingle was hired as a full-time branch manager at the Estill Library after serving as Interim Branch Manager.

OLD BUSINESS:

Hampton County Board Accounts – Discussion included details about current bylaws and the need for a co-signer on the Hampton County bank accounts. Members discussed the responsibilities of bank signers and procedural requirements before the notion was put to a vote. The motion passed to add Emerson Wiles, Hampton County Board Chair, as a co-signer to the bank accounts managed by the Hampton County Board.

Board Member Appointment Process – The board member appointment process was reviewed with board members discussing the processes they went through to become a member of the Hampton County Library Board. There was agreement that further investigation is needed to ensure all Hampton County Library Board members are properly appointed.

NEW BUSINESS:

There were no announcements.

ANNOUNCEMENTS:

There were no announcements.

Next Meeting Date:

The next meeting is Thursday, April 24, 2025, at 5:00 PM at the Hampton County Library.

Respectively submitted,
Abigail Barna-Ashley, Deputy Director
March 18, 2025