



AHJ REGIONAL LIBRARY BOARD
Estill Public Library
Tuesday, September 13, 2022
6:00 PM

MEETING MINUTES

CALL TO ORDER

The quarterly regional board meeting was called to order at 6:04 p.m. by the Chair, Frances Chavous. Trustees in attendance were Frances Chavous, chair, Charles Carlson, Stu Shatz, Myrtle Sumter, Glenice Watts, and the regional library director, Carolyn Fortson.

APPROVAL OF MINUTES

The minutes from the March 15, 2022 meeting were approved and accepted as written.

DIRECTOR'S REPORT

BUDGET: The Regional Director presented each board member with a copy of the proposed budget for 2022-23, which was approved by the board. Carolyn stated that all county appropriations had been received for the year. She gave an overview of the budget revenue streams of income: county appropriations, state aid, lottery funds, and E-rate.

Following the budget discussion, the director recommended that all employees receive a 5% COLA (cost of living adjustment) which was discussed and approved by the board. She also stated that the library needed to migrate over to the latest version of QuickBooks, which is now 10 years out-

The next item that was discussed was the need to hire a part-time Courier who would be a regional staffer. After some discussion, the position was put to a vote and unanimously approved for 2023.

Other items approved by the board:

2023 Holiday Schedule - Juneteenth was added and Confederate Memorial Day was also added as a holiday for 2023. The director shared that some staff asked about closing their libraries on Saturdays for town festivals, etc. After some discussion, the request was not approved by the Board.

Christmas Bonuses (2022) – Christmas bonuses were approved for all staff at \$100.00 across the board. The director was approved for a bonus of \$200.00.

2023 Birthday Holiday – After some discussion, the board agreed to honor the birthday holiday again for 2023. However, the director suggested that the time be taken within the month of said birthday. The board agreed and approved on that condition.

In-Service Dates – The director presented the spring and fall dates for the Staff In-Services (March 24 (Friday) and October 9 (Columbus Day)). The dates were approved.

AUDIT: As an FYI, the director shared that the bookkeeper was working on the audit.

BOOKMOBILE UPDATE – The Regional Director presented an update on the status of the bookmobile. The bookmobile was in the shop all summer. Sally Mayse assured the director that the bookmobile repairs would be paid for by church donations.

TRUSTEE TRAINING - Jasper County’s Library board has been asking for this overdue training which is needed for all trustees. Carolyn will be scheduling the session with the presenter, Tiffany Haynes, Library Development director at the State Library. Be on the lookout for upcoming dates/times for the training.

CLINTON COLLEGE DISTANCE LEARNING GRANT - Carolyn gave an update on the Clinton College Distance Learning Grant. We still have not gotten a clear understanding of the project.

PRATT RENOVATION PROJECT – Glenice gave an update on the status of the Pratt Renovation Project. The project is slowly getting underway.

Respectively submitted,
Carolyn Fortson, Regional Director
January 6, 2023