



AHJ REGIONAL LIBRARY BOARD
Estill Public Library
Tuesday, July 13, 2023
5:00 PM

MEETING MINUTES

CALL TO ORDER

The quarterly regional board meeting was called to order at 5:10 p.m. by the Chair, Frances Chavous. Trustees in attendance were Frances Chavous, chair, Myrtle Sumter, Glenice Watts, Charles Carlson, Emerson Wiles, Julie Mikols, Sandi Vito, Artheen Fitts, and Carolyn Fortson, regional director. Visitor: Lainey Reed, bookkeeper, and regional staff member.

INTRODUCTION OF NEW MEMBERS/VISITOR

For the benefit of the new members (Julie and Sandi) (Lainey, visitor) in attendance, everyone introduced themselves to the group.

APPROVAL OF MINUTES

The minutes from the April 25, 2023 meeting were approved as follows: Trustee Glenice motioned to approve. Trustee Myrtle seconded. Motion passed.

ELECTION FOR NEW OFFICERS

The slate of officers for the Chair and Vice-Chair were presented as follows: Sandi Vito for Chair and Julie Mikols for Vice-Chair. The decision was made to table the treasurer slot until the next meeting. The Chair and Vice-Chair were approved as presented. Trustee Charles motioned to approve. Trustee Artheen seconded. Motion passed.

OLD BUSINESS:

Approval of By-Laws

Carolyn sent each board member copies of the original By-Laws and the draft. After discussion, Trustee Emerson motioned to approve the Bylaws. Trustee Myrtle seconded. The motion passed.

Policies for Approval

Internet Use Policy: The Internet Use Policy was adopted (approved) by the board. Trustee Myrtle made the motion to adopt the policy. Trustee Glenice seconded. The motion passed.

Meeting Room Policy: After discussion, a few corrections were presented. The decision was made to hold the Meeting Room Policy until the next meeting.

Reconsideration of Library Materials Policy and Form: Trustee Frances gave a detailed overview of the importance of the policy. The policy was adopted by the board.

NEW BUSINESS:

Approval of FY2023-24 Budget

Carolyn presented the FY23-24 budget. She also asked for approval for a 2% COLA (Cost of Living Adjustment) for all employees.. After a thorough discussion of the budget, it was approved unanimously.

Executive Session

The board went into executive session to discuss a personnel matter.

Request for Leadership Team Retreat

Carolyn presented a request to the board for consideration and approval. After explaining the purpose and a cost estimate, the trustees asked her to provide more details on location and a total cost. One trustee thought it was a great idea and would be good for the managers.

Blessing Boxes

Carolyn shared with the board that there were discussion among staff about having a blessing box placed at each library for the community. There is definitely a need here in Allendale and staff have talked about providing blessing bags as well. Carolyn just wanted to provide this information as an FYI and to see how the board felt about this community opportunity to help the community and also to create awareness for the libraries as well.

Meeting Adjourned

Due to time, other items on the Agenda that were not discussed will be on the next Agenda for the October meeting. The meeting adjourned at 6:35 pm.

Next Meeting Date

The next meeting is Tuesday, October 10, 2023, at 5:00 PM at the Estill Public Library.

Respectively submitted,
Carolyn Fortson, Regional Director
August 15, 2023